

JEDC STAR Program AmeriCorps Service Position Description



Host Site: Shepherd of the Valley

Position Title: Alleviating Hunger in Juneau

General Schedule: Generally M-F, 9AM-5PM. Some evening and weekend hours should be expected

Education Level: College graduate or higher

Age Requirement: 18 years or older

Program Locations: Juneau

General Description: AmeriCorps member will help to alleviate hunger in Juneau by collecting and distributing food in partnership with existing volunteer groups. He/she will serve under the direction of the Food Resource Group's Executive Director. The FRG is a coalition of community agencies that are working together to provide weekend emergency food in the elementary schools, breakfasts in all schools, and summer lunch programs throughout all the neighborhoods of Juneau.

Member Duties:

- Increase the number of meals served to alleviate hunger in Juneau by developing and implementing a centralized inventory process (ordering and distribution) for the existing coalition of food distribution sites (eg Juneau schools, Juneau Glory Hole)
- Increase food security for children in Juneau by consistently providing free meals at Juneau public schools and low-income housing units
- Recruit and manage volunteers to staff the supply warehouse including ordering, inventory, maintenance, and distribution
- Adhere to the rules, regulations, and code of conduct as specified in the Member Service Agreement
- Will not engage in any AmeriCorps' Prohibited Activities as listed in the member Service Agreement

Program Benefits: education award upon successful completion of service

Terms: None

Service Areas: Community Outreach, Children/Youth

Skills: Leadership, Communication, Conflict Resolution, Basic computer skills, strong written and verbal communication skills